



Money Matters 2017-18

(Provisional)

Course Payments

College Deposit

Transport

Financial Support

This leaflet describes the payments we will be asking you to make when you enrol in August 2017, and the equipment that you should expect to provide yourself with before starting your courses.

We also explain how we can provide financial support through our Bursary Scheme, if your circumstances mean that these payments give you cause for concern.

We request that you make a careful note of this information and plan ahead to ensure that you are able to make the required payments at enrolment, and are fully-equipped to start your courses.

We will discount the course payments by 10% if you pay them at enrolment.

Financial Support

The Bursary Scheme

The College administers a Bursary Scheme for students. Bursaries are intended to support those young people who face the greatest barriers to continuing in education or training post-16.

You will qualify for a guaranteed bursary of £1200 per year (for full-time students) if you are a young person in care or leaving care, in receipt of income support in your own right, or a disabled young person in receipt of both Employment Support Allowance and Disability Living Allowance.

You may qualify for a discretionary bursary (amounts are variable) if you can prove financial need (based on means-tested household income), or have specific travel challenges e.g. you are living on the Isle of Wight or coming from a significant distance. Other special cases can also be taken into account.

You can find full details and an application form on our web site (see the Finance link). We will accept applications at any time before, during and after enrolment.

If you qualify for a bursary we can provide help in the form of discounted travel, meals, other in-kind support, and in some cases payments into your bank account.

If you have any queries about the Bursary Scheme please call our Student Services team on 02380 514720 for more information.

Free School Meals

The provision of free school meals to those who qualify for them has now been extended to students aged 16 to 18. Free school meals from our college café are available to students aged 16 to 18 who meet certain criteria. If you think you may qualify, we encourage you to apply by filling in the Bursary Scheme application form. There is more information about the eligibility criteria on our web site.

The daily free meal will be provided in our college café.

Payments

Course payments

Although we receive Government funding to cover the cost of tuition, during your studies you will be provided with the opportunity for many activities, and with materials and equipment, study guides, workbooks, past papers etc which are additional to the very basic requirements of the course covered by the Government funds.

These extra items are built into the normal day-to-day running of our courses, so we ask you to make an annual payment towards the additional cost. This applies to most of our courses.

The table at the end of this leaflet lists all the course payments, with an explanation of what they help to pay for.

Pay on the Day: We are happy to offer 10% discount on course payments if paid at enrolment. Alternatively we will accept full payment on the first day of term.

£50 College Deposit

Funding for post-16 education is decreasing over time, and all colleges are having to work harder each year to ensure that funds are targeted at delivering the highest quality teaching for students. It is therefore essential that we eliminate wasted expenditure.

For this reason all daytime students are asked to pay a college deposit of £50, payable at enrolment. **The deposit will be returned in full when you eventually leave college**, provided we are not left with any of these costs:

- a) The cost of replacing books, equipment or other items which were not returned
- b) The cost of repairing any damage caused to loaned items or college equipment, fixtures and fittings.
- c) The cost of entries and registration for exams and coursework which were not completed.

£20 Student Fund Donation

Students are asked to donate £20 per year towards our Student Fund. This helps towards the cost of providing:

- General Enrichment – we have a wide range of clubs and other extra-curricular activities, none of which is funded by any other means. Participating in these activities will contribute to your overall development, enhancing your personal profile and CV to meet the expectations of employers and Universities.
- Students Union (SU) – all students are automatically members of the SU and take part in social activities, charity fund-raising events and other “extras” which would otherwise not be funded.

The college enhances these donations by claiming gift aid.

Other payments and equipment

Stationery: You will be expected to provide your own basic stationery – paper, pens, folders, memory sticks, ruler, protractor, standard calculator etc.

Specialist equipment and texts: For some courses there are other items of equipment or books you need to provide yourself with and these are listed in the table at the end of the leaflet.

Trips: During the year you will be informed of the cost of any trips which are not covered by the course payments.

Printing charges: We ask all students to bear some of the burden of printing costs. The college will grant you a non-cashable £2.50 credit at the start of each academic year. You will be charged 5p per side for black and white A4 prints and 10p per side for colour ones. Once your credit is used up, you can purchase tokens to top it up again.

Exam fee deposit: For GCSE evening classes only, we ask for a £50 exam fee deposit, which will be refunded in full when you have attended all your exams.

Other sundry items: Car park passes can be purchased for £20 and locker keys for £10. These charges are non-refundable. Lost ID Cards cost £10 and replacement Bus passes for college operated routes cost £20. The college can replace a First Bus public bus route pass at full cost. All these items can be purchased on WisePay via the College website after enrolment.

Tuition fees

Tuition fees are only charged in rare cases for students who are not eligible for government funding due to their age or nationality. If you are over 18, or have not been resident in the UK for three years before you start your course, you may have to pay tuition fees and we will discuss this with you at your interview. The fees are listed on our web site.

Payment methods

New students can pay during enrolment by cheque, cash or credit/debit card. After that, all further payments can be made via our online payments system, Wisepay.

Refunds

Course payments and tuition fees may be refunded in certain circumstances.

Queries

If you have any questions about these charges please contact the college on 02380 514776.

Transport

Getting to college

You need to make your own arrangements for travelling to and from college. We are happy to advise on the options open to you. There are extensive details on the college web site, under "Getting here", and our Student Services team can be contacted on 02380 514720 for advice.

We encourage you to make use of the extensive network of buses operating within Southampton, with discounted student prices. Good train links are also available.

College buses

The college operates its own bus routes according to the level of demand, from areas where journey times via public transport would be unreasonable. Full details of the routes and the price of a termly bus pass can be found on the college web site, under "Getting here".

We require college bus passes to be purchased before the start of each term to ensure that we cater efficiently for the correct number of passengers. Bus passes for the autumn term must be purchased at enrolment in August. **Any autumn bus pass purchased on or after Monday 11th September 2017 will cost an additional £20.**

Reminders will be issued to college bus users before the end of each term, to purchase a pass for the following term before the holidays start. The same additional charge of £20 will be applied to any spring or summer term passes which are not purchased before the start of the term.

Passes can be purchased from our Finance department, either in person or over the phone by contacting 02380 514710.

Students who qualify for a bursary will have their college bus pass discounted, but the same ordering deadlines apply.

Please note that refunds cannot be given for days when the bus is not used.

Other travel requirements

You may be expected to make your own way to and from any trips, matches or other events if these are held in the local area. If the activities take place further afield, the college will arrange transport.

Updates to this document

We aim to be very clear about fees and charges so that our current and prospective students and their parents can plan ahead, and are not taken by surprise by charges they are asked to pay. However, we must reserve the right to make changes to the provisional fees and charges outlined in this document, if changes in government funding are announced for the 2017-18 academic year. We will make every effort to keep you informed and will publish the final document in July 2017.

Queries

If you have any questions about these charges please contact the college on 02380 514776.

