



Please complete all sections clearly using a black ballpoint pen and return the form to: Admissions, Richard Taunton Sixth Form College, Hill Lane, Southampton, SO15 5RL. (If you require an enlarged print copy of this form please contact the Learning Support team on 02380 511811.)

Alternatively, you can complete your application online at [www.richardtaunton.ac.uk/how-to-apply](http://www.richardtaunton.ac.uk/how-to-apply).

### 1. YOUR DETAILS

Surname (last name/family name) ..... (shown on your birth certificate/passport)

First names (forenames) in full .....

Preferred name .....

Gender (please tick) Female  Male  Date of birth (dd/mm/yyyy) .....

During your time at college we need to communicate with you by text, e-mail and letter. Please supply your contact details here, and keep us informed of any changes both now and after you enrol:

Home address .....

.....

..... Postcode

Home tel ..... Mobile .....

(If none available write 'None')

E-mail address.....

Name of Doctor's surgery (if known) .....

If you have a medical history, which may affect your attendance, studies or exam arrangements whilst at college, please give details below:

.....

.....

### 2. HOW DID YOU HEAR ABOUT US?

**Please tick all that apply:** Bus adverts  Internet search for colleges in Southampton  Social media

Walking by college  Word of mouth/recommendation  Newspaper coverage

#### STUDENT RECORDS (for office use only)

Interview time ..... Source (TRS/LRA) ..... Interview letter sent (date) .....

Second interview date ..... Information on Unit-e (date) ..... Interviewer allocated .....

Second interview time ..... Ack. card sent (date) ..... Interview date .....



## 6. CAREER

Please give details of any careers you have in mind:

.....  
.....

## 7. COURSE CHOICES

Access to Higher Education in Healthcare Diploma: .....

GCSEs: .....

## 8. EQUALITY AND DIVERSITY

This information is collected to ensure we comply with our Equal Opportunities Policy and UK immigration rules.

**A.** Do you have a British passport?  Yes  No (if yes please jump to B)

If No, do you have an EU passport?  Yes  No

What is the nationality in your passport? .....

**B.** Will you have been legally resident in the UK/EEA for three years by 1 September 2018?  Yes  No

(EEA = All countries of the EU plus Iceland, Liechtenstein, Switzerland and Norway)

If no, please provide: Last country of residence .....

Date of entry to UK or EEA .....

**C.** Ethnic group: please tick the box that best describes your ethnic background:

31 White - British

37 Mixed - White and Asian

43 Asian or Asian British - Other

32 White - Irish

38 Mixed - Other

44 Black or Black British - African

33 White - Gypsy or Irish Traveller

39 Asian or Asian British - Indian

45 Black or Black British - Caribbean

34 White - Other

40 Asian or Asian British - Pakistani

46 Black or Black British - Other

35 Mixed - White and Black Caribbean

41 Asian or Asian British - Bangladeshi

47 Arab

36 Mixed - White and Black African

42 Asian or Asian British - Chinese

98 Any other ethnic group

**D.** What language do you speak the most at home, if not English? .....

**E.** Religion (optional)  Agnostic

Atheist

Buddhist

Christian

Catholic

Hindu

Jewish

Muslim

Sikh

Other

**F.** Have you been convicted of any criminal offence?  Yes  No

*If yes, please include with this form a separate sheet giving details and date(s) of the conviction(s).*

## 9. YOUR DECLARATION

I declare that the information I have provided on this form is correct and complete, and I understand that:

- a) This application is subject to the terms of the Richard Taunton Sixth Form College Admissions Policy.
- b) College staff and governors will use the information I have provided. If I am enrolled, the data will be used for the purposes of the provision, administration, analysis and support of my education.
- c) The college is required to provide data to other organisations (as detailed in the Fair Processing Notice) for the purposes of: obtaining funding for my education, registering me for public examinations; providing evidence to support my claims for loan, and other benefits; preventing crime; complying with the requirements of Ofsted, the Local Authority, government departments and agencies, and UK Visas and Immigration. In all cases only the necessary information is supplied.
- d) Some of the information I supply will be used by the Skills Funding Agency to fulfil its statutory functions, issue/verify my Unique Learner Number (ULN) and update/check my Personal Learning Record. The Skills Funding Agency may share my ULN and Personal Learning Record with other education related organisations, such as my careers service, school, college, university, government departments and public bodies responsible for funding my education. Further details of how my information is processed and shared can be found in the college's Fair Processing Notice.
- e) In due course I will be expected to provide evidence of my date of birth and nationality.
- f) The college will provide references for me, only for up to seven years from my leaving date. The reference will confirm only the period of my enrolment unless I authorise further information. I understand that my future employment or enrolment at another educational institution may be dependent on a reference giving details of my attendance, attainment and behaviour while at college.
- g) If I want to keep any work or materials which I produce during my studies, I must arrange this before I leave. The college cannot guarantee to keep or supply these items after I leave.
- h) The college values my privacy and pledges to handle my data sensitively and securely, complying with the Data Protection Act 1998.

Signature ..... Date .....

I consent to the college using testimonials, video and audio recordings of me and news items about me for marketing purposes, including college emails, e-newsletters, the prospectus, the website, display boards and press releases.

Please tick here if you do **not** consent to this:

## NOTES